

IDEFORD PARISH COUNCIL

Minutes of the Ideford Parish Council Meeting held online on Thursday 8th April 2021 at 6:30pm

Present:	Cllr David Fox Cllr Angie Carter-Woodwark Cllr H Bellamy Cllr S Oxenham (from 7pm)	
In Attendance	Cllr R Peart (DCC) Cllr B Austen (TDC)	Mrs J Thompson - Clerk Three members of the public

Item (a)	Discussion and Decisions (b)																																												
017/21	<p>WELCOME AND APOLOGIES FOR ABSENCE The Chair opened the meeting at 6:30pm (following on from the Annual Parish Meeting). Apologies received from PC Clarke Orchard and PCSO Saul Bunce.</p>																																												
018/21	<p>MINUTES OF THE LAST MEETING It was proposed by Cllr A Carter-Woodwark, seconded by Cllr D Fox, and agreed by all to accept the minutes of the meeting of Thursday 11th March 2021 as a true and accurate record.</p>																																												
019/21	<p>DECLARATION OF INTERESTS None</p>																																												
020/21	<p>REPORTS</p> <p>County Councillor Ron Peart Network Rail's Southwest Resilience Programme between Dawlish and Holcombe were handed a funding boost. The Department for Transport announced their financial backing of the blueprints. The project to extend Parsons Tunnel will have an additional £37.4 million earmarked for the project to extend the rockfall shelter. The 209-metre long extension of the rockfall shelter north of Parsons Tunnel between Dawlish and Holcombe would play a major role in helping protect trains against falling rocks. Parsons Tunnel was previously extended 100 years ago and Network Rail proposes to extend that further by providing a rockfall shelter using modern materials, but with open sides rather than the previous brick built enclosed tunnel. It is now up to Teignbridge Council to give the project the green light. Construction is expected to start in August with the work scheduled to take around 12 months to complete. Environmental protection is a key focus for the project and following early feedback from Teignbridge Council, Network Rail has carried out additional studies and submitted reports that set out its approach to ecological protection and management of potential impacts on wildlife habitats. The line is a vital link between the Peninsula and the rest of the UK. Completion of all phases of this programme will ensure the long – term resilience of the line, £80 million which has already been made available for sea defences and the £34.4million will make a total of over £100 million of investment. Completion of all phases of this programme will ensure the long -term resilience of the line, which is vital to the economic success of the region.</p> <p>District Councillor Beryl Austen No report.</p> <p>PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce – read by the Chairman. Monthly crime report/figures for the month of February 2021. Crimes Recorded – 01/03/2021 to 30/03/2021</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Offence</th> <th style="text-align: center;">Recorded Crime 01/03/2021 to 30/03/2021</th> <th style="text-align: center;">Recorded Crime 01/03/2020 to 30/03/2020</th> <th style="text-align: center;">Recorded Crime % Difference</th> </tr> </thead> <tbody> <tr> <td>Violence with injury</td> <td style="text-align: center;">1</td> <td style="text-align: center;">0</td> <td style="text-align: center;">-</td> </tr> <tr> <td>Violence without injury</td> <td style="text-align: center;">1</td> <td style="text-align: center;">0</td> <td style="text-align: center;">-</td> </tr> <tr> <td>Other sexual offences</td> <td style="text-align: center;">1</td> <td style="text-align: center;">0</td> <td style="text-align: center;">-</td> </tr> <tr> <td>Total</td> <td style="text-align: center;">3</td> <td style="text-align: center;">0</td> <td style="text-align: center;">-</td> </tr> </tbody> </table> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Incident Category</th> <th style="text-align: center;">Incidents 01/03/2021 to 30/03/2021</th> <th style="text-align: center;">Incidents 01/03/2020 to 30/03/2020</th> <th style="text-align: center;">Incidents % Difference</th> </tr> </thead> <tbody> <tr> <td>Anti Social Behaviour</td> <td style="text-align: center;">1</td> <td style="text-align: center;">0</td> <td style="text-align: center;">-</td> </tr> <tr> <td>Crime recorded</td> <td style="text-align: center;">2</td> <td style="text-align: center;">0</td> <td style="text-align: center;">-</td> </tr> <tr> <td>Public Safety</td> <td style="text-align: center;">6</td> <td style="text-align: center;">2</td> <td style="text-align: center;">200%</td> </tr> <tr> <td>Transport</td> <td style="text-align: center;">1</td> <td style="text-align: center;">4</td> <td style="text-align: center;">-75%</td> </tr> <tr> <td>Total</td> <td style="text-align: center;">10</td> <td style="text-align: center;">6</td> <td style="text-align: center;">66.7%</td> </tr> </tbody> </table>	Offence	Recorded Crime 01/03/2021 to 30/03/2021	Recorded Crime 01/03/2020 to 30/03/2020	Recorded Crime % Difference	Violence with injury	1	0	-	Violence without injury	1	0	-	Other sexual offences	1	0	-	Total	3	0	-	Incident Category	Incidents 01/03/2021 to 30/03/2021	Incidents 01/03/2020 to 30/03/2020	Incidents % Difference	Anti Social Behaviour	1	0	-	Crime recorded	2	0	-	Public Safety	6	2	200%	Transport	1	4	-75%	Total	10	6	66.7%
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	<p><u>Police Report for Ideford Parish Council-March 2021</u> Reported crimes from 01/03/2021-30/03/2021 <u>Ideford (3 Crimes)</u></p> <ul style="list-style-type: none"> • X1 Assault • X1 Sexual Offence • X1 Malicious Communications <p><u>Other matters</u> Please report any suspicious persons/activities and record vehicle registration details if used. Please contact the police on 999 if the incident is happening there and then, or by 101 (emailing is quicker) if it is historic. PACT meetings will resume soon, subject to Government lockdown guidance. Hopefully, we can get together in May 2021 (<i>please see parish social media page for details</i>)</p> <p><u>Shellfish Gathering/Harvesting-River Teign and River Exe</u> In the next few weeks, we will be addressing the hand gathering of shellfish from the rivers Teign and Exe. We will be looking to hold site meetings with relevant partner agencies to ensure that there are <u>NO</u> offences. Any information or concerns with reference this would be greatly appreciated.</p> <p><u>Community Speed Watch</u> is currently on hold due to the current lockdown. This will naturally resume when restrictions ease. Hopefully we will have teams up and running in your area soon. Any volunteers would be welcome (<i>please see poster on Facebook and website</i>).</p>
021/21	<p>PARISH MATTERS 005.1 It was agreed to put a notice in the Parish News, asking for volunteers to clear the grass around the oak tree. The parish council also need to source some mulch locally and purchase feed.</p>
022/21	<p>PUBLIC PARTICIPATION None</p>
023/21	<p>PLANNING 023.1 To consider the following planning application: 21/00641/FUL – Larcombe Barn, lane heading southwest from Royal Oak. Retention of use of property as unrestricted permanent residential unit Those councillors present had no objection to this application on planning terms and noted that it had been used as a permanent residence for the last seven years. Councillors', therefore, supported the application. Clerk will contact the absent councillors to get their views, before submitting comments. 023.2 To note planning consents: 21/00303/DEM – Lower Colleybrook Farm, Fore Street, Ideford Demolition of portal frame barn with metal and timber sidings and portal pole barn with metal and timber sidings and a lean-to extension to rear. Prior approval is given. 023.3 To note planning refusals: 20/02399/CLDE – The Caravan, Higher Colleybrook Farm Certificate of lawfulness for existing siting of mobile home for residential use Refusal of certificate of lawful use or development 21/00306/NPA – Lower Colleybrook Farm, Fore Street, Ideford Application for prior approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building into two residential dwellings Refusal of request for prior approval 023.4 Planning Enforcement Higher Colleybrook, Fore Street, Ideford A letter of complaint has been received from the resident of Higher Colleybrook, regarding meetings that took place on the access land to the property, involving parish councillors, residents, representatives from Devon County Council and the Parish Paths Partnership. The complainant stated that they felt threatened, bullied, and intimidated by the questions asked about the work that they had carried out in the access lane. Cllr A Carter-Woodwark responded to this complaint and stated: Two meetings were held which were not council meetings. The first on Saturday 13th March 2021, after receiving several concerns over the state of the footpath 20 from the near neighbour to Higher Colleybrook Farm, I met with our Parish Paths representative, another neighbour, also in attendance was the Parish Council Chairman, the owner of Higher Colleybrook also joined in willingly the discussion. We convened outside on the Public Right of Way, not private land, and concerns were aired. These included, breaking into a Devon bank to make a gateway, although the owner of the land</p>

had an entrance, recently widened lower down the footpath, as well as the main entrance to the land. Established trees had been cut down and the banks disturbed. This has damaged the natural habitat founded over many, many years. Established flora and fauna have been destroyed without any consultation with our Parish Paths co-ordinator, DCC or indeed Teignbridge. Our Parish Paths representative informed the owner that he would be in touch with DCC for clarification and the owner said that she would do the same. This was not a Council meeting but a consultation in response to concerns from the community.

The second meeting was held on Monday 15th March 2021. After contacting DCC and voicing our concerns, Ros Davis of Parish Paths was able to make a quick visit on Monday March 15th. Two Parish Councillors, our Parish Paths co-ordinator and the next-door neighbour were able to meet at 5:40pm. The owner of Higher Colleybrook appeared and joined us, willingly, and was welcomed by Ms Davis. We walked the length of the footpath; views were exchanged, and concerns noted. Ms Davis advised the owner of Higher Colleybrook that works should cease until the situation could be clarified. At no time was there any intimidation or bullying from any of the people present.

Unfortunately, since that visit, work has been ongoing on Footpath 20. A gate is now in situ at the top and the path has been widened. There is now more pronounced vehicular traffic from top to bottom. The banks are scarred and bare.

Jonathan Rowland from DCC has since visited the site and been in communication with our Parish Paths representative, the owner of the land and the immediate neighbour. The Parish Council has been in regular communication with DCC, and Teignbridge and a letter has been sent to the owner of the land. Teignbridge hope to send their tree/hedgerow officer out to Footpath 20 very soon.

024/21 CONCERNS RAISED BY PARISHIONERS
None

025/21 AUDIT 2020/21

025.1 The Clerk confirmed the arrangements for this year’s internal audit; being that Penny Clapham would carry out the audit at a cost of £55.

025.2 It was proposed by Cllr A Carter-Woodwark, seconded by Cllr H Bellamy, and agreed by all to approve and sign the Certificate of Exemption from limited assurance review.

025.3 It was proposed by Cllr A Carter-Woodwark, seconded by Cllr D Fox, and agreed by all to approve and sign the Summary of Receipts and Payments for the year ended 31st March 2021.

025.4 It was proposed by Cllr D Fox, seconded by Cllr A Carter-Woodwark, and agreed by all to approve and sign the Fixed Asset Register for the year ended 31st March 2021.

025.5 It was proposed by Cllr A Carter-Woodwark, seconded by Cllr H Bellamy, and agreed by all to approve and sign the Fixed Asset Risk Assessment for the ended 31st March 2021.

025.6 The Clerk asked all councillors to note the annual return Explanation of Variances for the year ended 31st March 2021 and no questions or concerns were raised.

026/21 CLERK’S REPORT AND FINANCE

026.1 Balance of Accounts as of 31st March 2021 is £9,622.26.

026.2 It was proposed by Cllr D Fox, seconded by Cllr H Bellamy, and agreed by all that the bank reconciliation March 2021 / end of the year, be signed by the Chair.

026.3 To request approval for BACS Payments
It was agreed by all to approve the following invoices for payment.

£98.25	DALC	Membership Renewal
£793.43	Mrs J Thompson	Salary and expenses
£169.60	HMRC	PAYE

026.4 The quarterly / final budget update for the year ended 31st March 2021 was agreed by all.

026.5 To provide a Legal and Administrative update:
NALC legal topic note 37 on Freedom of Information has been updated.
To confirm that all Council Standing Orders, Regulations and Procedures are up to date:

- Standing Orders (Revised 9th July 2020)
- Code of Conduct (Adopted 25th July 2012)
- Financial Regulations (Revised 14th March 2016)
- Data Protection – FOI and Model Publication Scheme (Revised 29th March 2021)
- Protocol on the Filming and Recording of Parish Council Meetings
- Training and Development (Adopted 2nd September 2015)
- Delegation Scheme (Revised 29th March 2021)
- Complaints Procedure (Revised 29th March 2021)
- Disciplinary Policy (Adopted 6th April 2016)

	<ul style="list-style-type: none"> • Grievance Policy (Adopted 6th April 2016) • Bullying & Harassment Policy (Adopted 6th April 2016) • Virtual Meeting Policy (Adopted March 2021) • Privacy Notice (Adopted 13th December 2018) • Records Management and Retention Policy (Adopted 13th December 2018) <p>026.6 The Clerk requested that all councillors check that their Declaration of Interests are up to date.</p>
027/21	<p>DATE OF NEXT MEETING- Thursday 20th May 2021.</p> <p>The Annual Parish Council Meeting at 7pm in the village hall, to include the election of Chairman and Vice-Chairman. Please note the change of date, to enable a face-to-face meeting to take place.</p>

The Chairman closed the meeting at 7:10pm.

Signed:

Dated: